



Every company member will be allowed 3 unexcused absences in EACH class from September 1st- through Jan 15th and then 3 unexcused absences from January 16th-June 10th (that means 3 for ballet, 3 for turns & jumps, 3 for company, etc). If a student is absent MORE than 3 times during the course of each half of the year in any one of their classes, they may do makeup classes to keep their absence number at 3 or less.

EXCUSED ABSENCES

Of course we understand that extenuating circumstances may prevent a student from attending class. The following is a list of EXCUSED absences. In the event that a student will not be in any one of their required classes for one of these reasons, an email must be sent within 24 hours so that we may indicate in the portal that the absence does not require a makeup.

- Religious Holidays
- High School Graduation related events
- Mandatory School Concerts
- Spring Breaks that do not coincide with PMDC's Spring Break
- Funeral/Wake Services
- College Auditions

INJURY/ILLNESS

In the event of illness or injury, all students must still attend every one of their classes unless they are contagious and the absence policy remains in place. If a student is sitting out due to injury or illness, they are required to take notes or all corrections given and video any choreography given that day. These students will be responsible for learning the choreography and applying the corrections by their next class.

MAKEUPS

Students can take makeups in either levels above them or below them(as long as they are working on perfecting their basic technique, a class, even if easy, is NOT a waste of time). We prefer that any makeup done is in the same style of the class that was missed. Acro, Musical Theatre, and Strength & Conditioning are not suitable make up classes for Ballet or Modern!

CONSEQUENCES

If a dancer misses MORE than 3 classes between Sept and Jan 15th from ANY of their classes and they do not make the classes up, they will immediately be removed from the Company. Any fees paid to that point, including costume fees, will not be refunded. If a dancer misses more than 3 classes of any of their classes between January 16th and June 10th, they will not be placed on a company the following year.

TRACKING OF ABSENCES

In order to make sure this system functions at the highest level possible, each studio will be equipped with a tablet that each teacher will take attendance through. The student's absences will show up on your accounts and you will be able to view and track them on your customer portal page. The system will show you which classes and on what days your dancer was absent and also what days makeups were made. You can view this by signing into your customer portal, click on my students and choose the absences tab on the bottom half of the page.